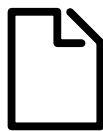


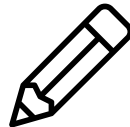
# APPLICATION FOR **Commercial Electric Service**



South Central Power Company exists to add value to the lives of our members by delivering safe and dependable service.



**1**  
APPLY



**2**  
DESIGN



**3**  
PRE-CONSTRUCTION






**4**  
CONSTRUCTION

## **YOUR NEW CONSTRUCTION TEAM**

South Central Power offers a skilled team of service coordinators and field engineers committed to your success. Your calls and emails will typically be returned within one business day.

Engineering office hours are 7:30 a.m. - 4 p.m.  
Monday through Friday. Contact information is listed below.

-  800-282-5064
-  [engcoord@southcentralpower.com](mailto:engcoord@southcentralpower.com)
-  [southcentralpower.com](http://southcentralpower.com)

Updated November 2023

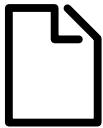


## ENERGY INSTALLATION

# Important Things to Know

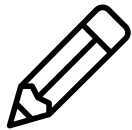
### Things to Know About Our Work:

- ← We may dedicate separate crews to complete installation depending on project size and complexity.
- ← Site readiness, supply chain delays, seasonal demands, and adverse weather may delay installation.
- ← We'll use large trucks and heavy equipment, so please use caution near the construction area.
- ← Final restoration is your responsibility.



### 1. APPLYING

- ← Upon completed application and required information, a field engineer will meet with you on-site to discuss options.
- ← South Central Power will contact you with any questions or follow up by end of next business day.



### 2. DESIGN

- ← This step may take 3-6 weeks depending on seasonal demands. Jobs are typically performed on a first come, first serve basis.
- ← Next, South Central Power will perform a site visit and design the most safe, reliable, serviceable and economical route for both South Central Power and the member. South Central Power will lay out proposed route on the provided site plan, and then determine a cost estimate as well as other responsibilities such as easements or permits after the route has been approved.

**Major changes to this design will result in job delays and extra fees.**






### 3. PRE-CONSTRUCTION

- ← South Central Power crew/contractor will contact OUPS to mark all underground public utilities such as electric, gas, communications, etc.
- ← South Central Power will provide a prepared easement for the member to have signed.
- ← South Central Power may require trees and brush to be removed at the owner's expense.
- ← South Central Power is not responsible for damages to any unmarked private facilities. OUPS is responsible for marking public-owned facilities.
- ← All member-required construction must be completed.



### 4. CONSTRUCTION/INSTALLATION

- ← Installation time frame will be provided after step 3 is completed. Supply chain delays, seasonal demands and adverse weather may delay installation.
- ← South Central Power construction crews will come to the site and install facilities as designed and leave the member's site at rough grade and ready for final restoration by the member.

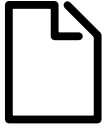
-  800-282-5064
-  [engcoord@southcentralpower.com](mailto:engcoord@southcentralpower.com)
-  [southcentralpower.com](http://southcentralpower.com)

# ENERGY INSTALLATION

## Member Checklist

\*Keep this page for reference.

Place this checklist side by side with the "Important Things To Know" page to ensure you have all the information you need.



### 1. APPLY

- Complete application for service. The application will not be considered complete unless it includes the entrance service size, voltage, electrical load information, electrical motor load (10hp or greater), and authorized signature.
- Electrical One Line PDF.
- Grading plan PDF.
- Electrical Site Plan PDF.
- Auto CAD of the site plan including pavement and building layout.
- Current recorded Deed and Plat.
- Submit application online or to any South Central Power office.



### 2. PRE-CONSTRUCTION

- Pay the invoice provided. Invoices and cost estimates are valid for 90 days.
- Sign and return required original notarized easements.
- Have meter base installed and inspected by the county electrical inspector or other governing authority.
- Notify South Central Power when all the above have been completed.
- For underground service, South Central Power requires a 15 foot wide path route that is free from dirt piles, debris, and construction material.
- South Central Power work zone must be within 4" +/- of final grade.



### 3. MEMBER TO SUPPLY

- Service Size <320 Amp
    - Meter base &/or disconnect(s)
    - Conduit system installed in the ground
    - Concrete transformer pad (if applicable)
    - Secondary/Service Wire(s)
  - Service Size >320 Amp
    - CT Cabinet (with Polaris lugs for each conductor)
    - Conduit system installed in the ground
    - Concrete transformer pad(s)
    - Secondary/Service wire(s)
    - 2 Bolt compression fittings installed (if applicable)
- Member is responsible for final site restoration.**

**After this is complete, South Central Power construction crews will be scheduled. It is the member's responsibility to contact an engineering coordinator to schedule construction.**

Once your new service is complete, visit us at [southcentralpower.com](https://southcentralpower.com) to access your account online.

- ← View and pay your electric bill
- ← Sign-up for paperless billing
- ← Track your electricity use
- ← Set-up or modify AutoPay
- ← Update your personal information
- ← Report a power outage

**YOU CAN ALSO DOWNLOAD OUR APP FOR ACCOUNT ACCESS. SEARCH FOR "South Central" IN THE APP STORE.**

- 800-282-5064
- [engcoord@southcentralpower.com](mailto:engcoord@southcentralpower.com)
- [southcentralpower.com](https://southcentralpower.com)

Updated November 2023





WO Number: \_\_\_\_\_

# COMMERCIAL ELECTRICAL SERVICE Application

Thank you for contacting South Central Power with your request for electrical service. Please complete this Electrical Service Application and return it to South Central Power as soon as possible.

Upon receiving the completed application a field service coordinator will contact you to establish your electric account and start your work order.

Name: \_\_\_\_\_  
 Mailing Address: \_\_\_\_\_  
 City, State, Zip: \_\_\_\_\_  
 Tax ID Number: \_\_\_\_\_

Return completed form to South Central Power Co.,  
 720 Mill Park Dr, Lancaster, OH 43130 or scan and email  
 to engcoord@southcentralpower.com.

## ACCOUNT INFORMATION

New Member   
  Current Member   
  Prior Member   
 Preferred Contact Method:   
 Primary Phone   
 Email  
 Primary Phone: \_\_\_\_\_   
 Secondary Phone: \_\_\_\_\_  
 Mobile Phone: \_\_\_\_\_   
 Email Address: \_\_\_\_\_

## TYPE OF SERVICE (Check all that apply)

Overhead Service   
 Underground Service   
 New Service   
 Relocate Service   
 Outdoor Light   
 Upgrade Service   
 Temporary Service   
 Other Structure. Describe: \_\_\_\_\_

## SERVICE INFORMATION

**SERVICE LOCATION** New Service Address: \_\_\_\_\_  
 GPS location if available: \_\_\_\_\_ Nearest Neighbor (name/address, if known): \_\_\_\_\_  
*Most new services require an easement for South Central Power to install and maintain our equipment on your property. Please list all names on deed, and any spouses whether or not they appear on the deed, here:* \_\_\_\_\_  
 Do you currently own the property?   
 Yes   
 No  
 Builder/Elec. Contractor Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Requested Inservice Date: \_\_\_\_\_

**SERVICE VOLTAGE**   
 1 phase, 3 wire, 120/240   
 3 phase, 4 wire, Wye, 120/208   
 3 phase, 4 wire, Wye, 277/480  
 Other (must be approved, please provide): \_\_\_\_\_

**SERVICE SIZE**  
 200 Amp   
 320 Amp   
 Other \_\_\_\_\_

**SERVICE CONDUCTOR** (Member-provided for service over 320 Amp)  
 Phase Cond. - \_\_\_\_\_ runs of \_\_\_\_\_ (size) Al \ Cu wire  
 Neutral Cond. - \_\_\_\_\_ runs of \_\_\_\_\_ (size) Al \ Cu wire

**ANTICIPATED MONTHLY USAGE IN KWH:** \_\_\_\_\_

**ELECTRICAL LOAD** (No Motors)

Interior Lighting _____ kW	Dryer _____ kW
Exterior Lighting _____ kW	Computers _____ kW
Electric Cooking _____ kW	Receptacles _____ kW
Water Heater _____ kW	Other _____ kW
Refrigeration _____ kW	Future _____ kW
Emg. Strip Heat _____ kW	<b>Total</b> <input type="text"/> kW
Electric Heat _____ kW	<b>Air Conditioner</b> <input type="text"/> Tons

**ELECTRIC MOTOR LOAD** (Except A/C)

Phase	# of motors	HP	Voltage	NEMA CODE >10 HP	STARTER (FV, RV, VFD)

**ADDITIONAL NOTES**





Account Number:
WO Number:

**CONT'D. ELECTRICAL SERVICE APPLICATION**

Applicant's Name ( <i>print</i> ): _____	Date: _____
Applicant's Signature: _____	

---

 800-282-5064

 [engcoord@southcentralpower.com](mailto:engcoord@southcentralpower.com)

 [southcentralpower.com](http://southcentralpower.com)